

PROGRAMME MONITORING

	What Information	Source of information	Use of Information
Result of activities And outputs	What has been done, not has been done. Problems encountered and addressed.	Records, Reports, meetings, workshops, reviews and surveys.	Future work. SWOT analysis. Training needs.
Project inputs	What is needed, where it can be found and cost.	Organization or Govt.	Planning, budgeting.
Progress of programme according to objectives	Progress, Indicators.	Various sources.	Modification and changes.
Management style	Decisions and process	Participation	Changes in styles.
Information about community and context	Socio, political, economic and environmental	Research and surveys.	Baseline data.